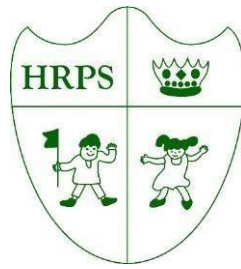


# HOUGHTON REGIS



# PRIMARY SCHOOL

We are pleased to announce that our schools eco warriors have now been granted their silver award. To receive this they have had to assess the effectiveness of our eco schools work and think of ways we can further improve. There is a wonderful display on our eco-warrior's board in reception. Well done to all those children involved!

Please remember to attend our E-Safety information session which is taking place on Tuesday 5<sup>th</sup> December at 9am. It is a chance to meet community PCSO's from Central Bedfordshire who will offer advice and support on how to help keep children safe online. The event will be looking at practical steps that can be put in place to protect your children online and will cover issues that children and young people face online right from early years to teenagers.

It was lovely to see all of Gold class children enjoy their time at the library on Thursday morning. They enjoyed making their ginger bread men in class and bringing them up to bake. All children seemed so engaged and excited to see their final ginger bread men. We hope you enjoyed them!

A huge thank you to all those who donated sweets and other items for the year 6's enterprise raffle it is appreciated. Year 6 will be raffling these off over our Christmas productions.

We raised an incredible £197.03 for The Royal British Legion Poppy Appeal. Well done everyone thank you for the support.

Two children from each class across the school have been elected to represent their class as Science Ambassadors.

The PTA kindly funded special white science lab coats and the children received them in assembly this week. This is a new and exciting venture for the children of Houghton Regis Primary School. They are looking forward to promoting science across the school and have planned lots of exciting scientific events that will be happening during the spring term 2018.





The overall attendance for this week is 97.36%. Fantastic!

**KS1**

Gold 1 95.14%  
 Gold 2 99.00%  
 Orange 97.33%  
 Green 96.42%  
 Purple 99.33%

**KS2**

Blue 97.17%  
 Yellow 97.86%  
 Red 95.45%  
 Amber 97.21%  
 Emerald 94.85%  
 Sapphire 99.62%

The attendance bear is going to Sapphire with 99.62% attendance this week. Well Done!



Our attendance target is 97%.

Well done to everyone we are above our attendance target this week with 97.36%.

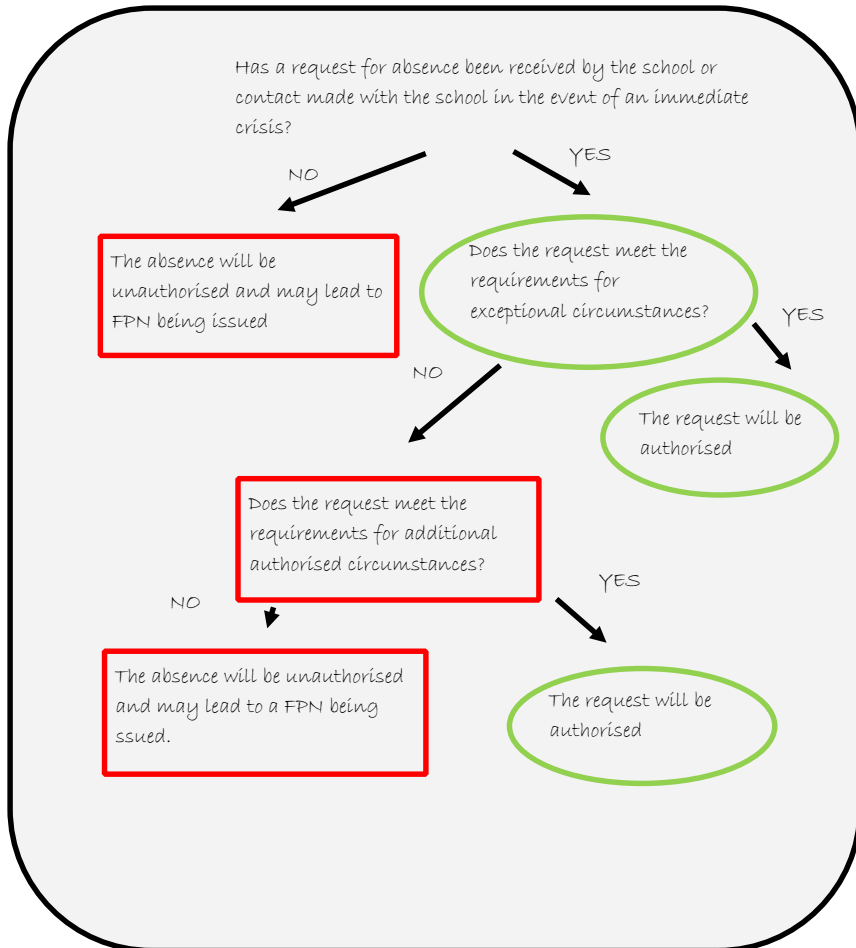
Attendance is important for academic progress and personal development.

Date	Event
5/12/17	Year 6 trip to British Library E-safety workshop for parents 9am
6/11/17	Silver Admissions Afternoon 2.15-3pm
7/12/17	Emerald Assembly 2.30pm
8/11/17	Reception – Vision Screening 9.30am
11/12/17	Robbie Rocket Entertainer – Gold and Silver
12/12/17	Aladdin Pantomime for years 1-6 in the school hall
13/12/17	Gold Nativity 9.15 am Christmas dinner and Jumper day
14/12/17	Year 1 and 2 Xmas production 2pm and 6pm Street Dance Final session and performance to parents
19/12/17	Last day of term 1:00 finish

## Procedures of Term Time Leave of Absence

### Introduction

Pupils are expected to be at school every day, except in exceptional circumstance where prior permission has been authorised. The Education Act 1996 states that it is the legal duty of the parents and/or carers to ensure their child attends school regularly with good punctuality. This document outlines the schools procedures for dealing with requests for absence.



### Fixed Penalty Notice (FPN)

If a child has ten or more unauthorised sessions within a twelve week period then a FPN will be issued. A session is defined as a morning or afternoon; 1 day unauthorised absence equates to 2 sessions

### Exceptional Circumstances:

- Funeral of an immediate family member\*
- When a family needs to spend time together because of immediate family member's bereavement, crisis or serious illness.\*

- One day of absence could be authorised for an immediate family member's graduation ceremony or passing out parade.\*
- One day of absence could be authorised for the wedding of an immediate family member and the invitation has been provided as evidence.\*
- Children of service personnel about to go on deployment— permission would be considered as long as the request is accompanied by a letter from the commanding officer
- Transport was not provided by the Local Authority when it should have been.

\*An immediate family member is defined as a parent/legal guardian, sibling, grandparent, aunt, uncle, relative or person normally resident with the child.

### Additional Authorised Circumstances:

- One off sporting events/competitions/auditions/performance as long as the request is accompanied by official evidence.
- Medical appointments that must take place during the school day need to be accompanied by suitable evidence

- Examinations

### Every School Day Counts

There are 175 non-school days a year for holidays, shopping and appointments.

There should be little need, except in 'exceptional' circumstances for your child to miss a day's education.