

# Houghton Regis

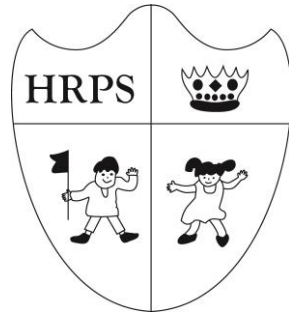
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# Primary School

St Michaels Avenue  
Houghton Regis  
Dunstable  
Beds  
LU5 5DH

## **SCHOOL POLICY FOR BAD WEATHER CLOSURE**

As the bad weather is upon us, we would like to inform you of our procedures for closing the school in the event of serious weather. Although the policy for all schools is to remain open whenever possible, the school has a duty to care for the safety of children and staff.

The head teacher, in consultation with the school Governors, may decide to close the school in extreme weather if the weather conditions are so severe that it is dangerous for children and staff to travel safely to, or from, school.

Once the decision has been made to either close the school or delay opening you will be notified via SMS text or Email.

**It is therefore important that we have your correct mobile telephone number / email address.**

Our school website [www.houghtonregisprimary.co.uk](http://www.houghtonregisprimary.co.uk) will also be updated accordingly.

**PLEASE DO NOT TELEPHONE THE SCHOOL TO SEE IF WE ARE OPEN.**

The school will use the **Central Bedfordshire SOS service** which has a direct link to the local radio stations so announcements will be made on the radio.

As a parent you can also register to receive SOS messages from Central Bedfordshire.

**Please see below how to register:** Using SOS to register to receive alerts in order to receive an update on the school's open status, you need to register on Central Bedfordshire Council's SOS system:

1. Go to: <http://www.centralbedfordshire.gov.uk/webApps/SOS/>
2. Click on 'register for updates' and fill in the text boxes
3. Click on 'submit'

You will then receive an email which contains instructions on how to 'activate' your account which will include a 'one off' activation code:

1. Click on the link: <http://www.centralbedfordshire.gov.uk/webApps/SOS/>
2. Go to 'Log in to edit your details' and type in your email address and the activation code.
3. Remember to update your details; type in your email address and password. **CLOSURE DURING THE SCHOOL DAY**

If insufficient numbers of staff report to school and the school is unable to operate safely, then it may be necessary to contact parents and carers so that some children can be sent home. If the weather deteriorates significantly during the day, the school may decide to close early to allow children and staff to return home safely. Parents and carers will be contacted accordingly.

**No child will be released early from school until a parent or carer has collected him or her.**



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