



# Houghton Regis Primary School



## Nursery Admissions Policy 2022-23

- Our Nursery admits children from the age of 3 to school entry age.
- All nursery places are allocated in order of registration and in accordance with the policies of Houghton Regis Primary School.
- Priority will be given to Looked After Children (LAC).
- Registration forms are sorted on a first come first served basis.
- Children usually enter the Nursery at the start of a half term.
- Houghton Regis Primary School is a fully inclusive setting, children will be accepted regardless of race, gender or disability.
- Houghton Regis Primary School aims to meet the needs of every child and family who attend.
- We recognise that English is not everyone's first language and we will accommodate the needs of families as best we can.
- Nursery pupil numbers will be strictly regulated so they do not exceed 40 pupils in any given session. The maximum pupil number on the Nursery role will not exceed 60 pupils.
- Pupils will be allocated places on the basis of one of the following:
  - 15-hour places (morning or afternoon sessions)
  - 30-hour places
- There will be a maximum of thirty, 30-hour places allocated each academic year.
- Houghton Regis Primary School will develop an action plan, where necessary, to ensure that children with special education needs or disabilities can fully participate in the activities offered.
- The named Early Years Lead is Miss A Waller.
- The named SENDCo for our Nursery is Miss D Alexis.

Houghton Regis Primary School will never discriminate against a child or family on the basis of a protected characteristic as defined by the Equalities Act 2010.

The protected characteristics are:

- Age
- Disability
- Gender reassignment
- Marriage and civil partnership
- Pregnancy and maternity
- Race
- Religion or belief
- Sex

### **Sessions Available**

Option	Description	Timings
1	Morning Only (15 hours)	Monday-Friday, 8:45-11:45
2	Afternoon Only (15 hours)	Monday-Friday, 12:15-3:15
3	30 Hour	Monday-Friday, 8:45-3:15

### **Funded Start Dates**

Government funding for Nursery pupils is available from the term after their third birthday. The table below illustrates the start date for children born in each month of the year.

Month of Birth	Place Funded from
April, May, June, July, August	September/Autumn Term
September, October, November, December	January/Spring Term
January, February, March	April/Summer Term

### **Nursery Lunch for 30 Hour Pupils**

Nursery Lunches are available at a cost of £2.30 per day. Alternatively, parents may provide a packed lunch for their child

### **Please note**

Attendance at the Nursery does not guarantee entry to the main school. You will need to apply separately for admission to Houghton Regis Primary School via the Central Bedfordshire Admissions Team.

If you have more than one child going through the application process at the same time, you must make a separate application for each child.