

Houghton Regis Primary School



*Where Everyone Matters
and Every Day Counts*

Application pack for
Early Years Teacher
required for January 2021



Values-based Education
IVET Quality Mark



University of
Bedfordshire



About our school

At Houghton Regis we believe that every child matters every day: childhood is not a dress rehearsal and our priority is for our pupils to love learning through an exceptional curriculum which is exciting and constantly developing.

We are 1.5 form entry Primary School catering for children aged 3 to 11 years old. We are proud to have been recognised by Ofsted as a 'good' school.

We are a values-based school where we provide a happy, safe, positive environment, which nurtures confidence, motivation, independence and personal success for all pupils. We are focused on the development of the whole child and our pupils' progress and well-being is our core purpose at all times.

We strive to provide the very best opportunities for the children in our school – academic, artistic, athletic, moral and spiritual. We believe that young children learn best when taught using a holistic approach which embraces all subjects across the whole curriculum.

We are an innovative team of dedicated professionals who put children at the heart of everything we do. We like to do it differently and we really value individuals with exciting ideas. We want you to get 'stuck in' and drive a shared vision establishing a dynamic learning culture.

The opportunity

Houghton Regis Primary School is looking to appoint a talented and inspiring **Early Years Teacher** to lead the learning of our youngest children.

The successful candidate will be able to demonstrate:

- A passion for Early Years
- A desire to create the best possible learning environment for children entering their first phase of schooling.
- An individual with a clear vision of exceptional early years learning in a stimulating and creative environment, offering children a rich, balanced and broad curriculum.
- A commitment to working as part of a team

We can offer you:

- Pupils who love learning through an exceptional curriculum which is exciting and constantly developing
- The chance to join an exciting and evolving team that relishes new challenges
- CPD opportunities to broaden your knowledge and understanding
- A supportive and involved Governing Board

We invite you to come and meet us and experience our warm welcome, within the constraints of our COVID-19 risk assessment. An application form is available on the school website to download. Please contact Leigh Brooke in the school office for more details, or to arrange a visit.

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Houghton Regis

Dunstable

Beds

LU5 5DH

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Website: www.houghtonregisprimary.co.uk

Central Bedfordshire Council is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. All employers will carry out enhanced DBS checks on all staff and volunteers and take references.

Job Description

The classroom teacher will be responsible for delivering learning in accordance with the curriculum, national guidelines, and the school's strategy. The successful candidate must also carry out other duties that support pupils' learning while operating in accordance with the school's policies and procedures.

Main duties and responsibilities

- To undertake your duties, as required by the Teachers' Standards.
- To be committed to the ethos and success of the school.
- To keep up-to-date with, and remain knowledgeable of, the requirements of the Early Years curriculum.
- To have regard for continuing professional development (CPD) and contribute to the school's process of self-evaluation and development.
- To be familiar with the school's systems, structures, policies and procedures.
- To effectively plan a varied, balanced and appropriate curriculum which emphasises raising standards and achieving excellence.
- To adapt teaching styles to suit all learners and provide a supportive learning environment.
- To differentiate resources and equipment so lessons may be accessed appropriately by all pupils.
- To work as part of a team to evaluate and develop pupils' learning needs.
- To enforce the school's Behaviour Policy through excellent classroom management.
- To encourage pupils to develop and use their creativity, initiative, independence and responsibilities.
- To be familiar with the 0-25 Special Educational Needs (SEND) Code of Practice, and support and plan for pupils accordingly.
- To self-evaluate your teaching in order to improve effectiveness.
- To be committed to the school's target and monitoring system for pupil progress.
- To systematically assess and record pupils' academic and social progress, and use the results to inform lesson planning decisions.
- To use observations to monitor children's development and provide appropriate constructive feedback to support further development.
- To report on each individual pupil's progress to the headteacher and parents as required.
- To actively support school activities, on occasion, such as educational trips, extra-curricular activities and clubs, and parents' evenings, which may require some out-of-hours availability



Person Specification

	Essential	Desirable
Qualifications and experience	<ul style="list-style-type: none"> • Qualified teacher status • Degree level qualification • Willingness to undertake CPD • Previous experience working in a school 	<ul style="list-style-type: none"> • Relevant postgraduate professional qualification • Previous experience within Early Years • Previous experience working in partnership with parents
Knowledge and skills	<ul style="list-style-type: none"> • Sound understanding of the Early Years curriculum • Excellent behaviour management skills • Excellent inter-personal skills • Ability to work as part of a team • Excellent planning and organisational skills • Effective oral and written communication skills • Knowledge of key performance indicators and the ability to use them to monitor progress • Awareness of the needs of children who speak English as an additional language or have SEND • An understanding of how a pupil's learning is affected by their intellectual, emotional and social development, and the stages of child development 	<ul style="list-style-type: none"> • Experience working within Early Years • Experience working as part of a team • First aid skills • An understanding of the importance of parental involvement • Experience working with children who have SEND and/or disabilities • Experience working with children who speak English as an additional language
Personal qualities	<ul style="list-style-type: none"> • Committed to teaching • Supportive of colleagues • Good attendance and punctuality • Good sense of humour • Pro-active in the working environment • Enthusiastic and positive attitude • Ability to accommodate changes in work priorities • Ability to anticipate workload and plan ahead • Ability to develop effective relationships with parents • Ability to encourage and enable others to reach their full potential 	<ul style="list-style-type: none"> • Aspirations to progress • Self-confidence • Ability to relate well to other professionals • A flexible approach